

Alan Gorski

Contact details:

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Summary

IT Professional with 7 years of experience in managing application roll-outs, supporting a multi-national company of 90 people and leading projects for application migration, deletion and enhancements.

Results driven, innovative, hands-on IT implementer with broad technology expertise and variety of software experience. Project Manager for enterprise implementations who can convey relevant IT information to senior executive and customer audiences.

Employment History

Nov 2006 - Present

Jenkinson Logistics, Dublin 17

IT Manager

In my current position I am responsible for planning and management of a number of IT projects. I am coordinating work between client and project teams to ensure swift resolution of issues and anticipate client needs before they arise.

Over my time at Jenkinson I have gained an extensive experience analysing business processes and making recommendations to optimize performance.

The following list represents projects I was involved in:

- Provided access to internal freight system for 6 offices in Ireland via Citrix XenApp.
- XenApp 5.0 setup on Windows Server 2003 installation and maintenance,
- XenApp 6.0 setup on Windows Server 2008 32 bit system installation and maintenance,
- XenApp 6.5 setup on Windows Server 2008 64 bit system installation and maintenance,
- Responsible for changing over email system from GroupWise to Microsoft Exchange 2010,
- Implementation of interface for data exchange with Customs and the Revenue via third party,
- Sea freight department process improvement using Lean methodology.

Other responsibilities and specialties include:

- Design and analysis of reports from Crystal Report tool.
- Graphical data mapping, conversion, and integration using Altova Mapforce tool.
- Working with Progress/OpenEdge Databases, Microsoft Access Databases.
- An expert in freight software package Multifreight.
- Maintenance of Citrix Metaframe 4.0 setup on Windows Server NT.
- Maintenance of Exchange 2010 server.

- Maintenance of VMWare virtual hosts.
- Maintenance of servers with OS Microsoft Server NT/2000/2003/2008/2012.
- Maintenance of PC/laptops with OS Microsoft XP/Vista/7/8.
- Maintenance of GroupWise Linux email server.
- Working knowledge of industry EDI toolsets and XML.
- Ability to develop, design, install, configure, maintain and perform EDI administration and tuning activities.

Oct 2005 - Oct 2006

Retronix, Leixlip, Co. Kildare

Manufacturing Technician

- Responsible for process control, excursion prevention and containment.
- Providing support to relevant teams and task forces.
- Developing and following RFC's and troubleshooting guidelines.
- Provide support and feedback to Engineers and keep peers, supervisors and engineers informed of activities through pass downs.
- Responsible on a personal basis for safety of yourself and others.

Apr 2005 - Nov 2005

TeleBit, Szczecin, Poland

IT Admin / Project Coordinator

- IT projects coordinator.
- Trade negotiations with contractors..
- Preparing tender documentation.
- Recruitment of new employees.
- New product launching.

- Customer service.
- Cashflow management.
- Preparation of technical documentation and presentations.
- Maintenance of company CRM database.
- PA to the CEO.

Education & Qualifications

- **March 2014** - *Managing People* - finished with FETAC certificate.
- **December 2013** - Prince 2 Foundation - finished with certificate.
- **December 2013** - Prince 2 Practitioner - finished with certificate.
- **September 2013** - Lean Manufacturing Tool - finished with FETAC certificate.
- Advanced Administration for Citrix XenApp 5.0 for Windows Server 2003.
- Implementing Citrix XenApp 5.0 for Windows Server 2003.
- Planning , Implementing, and Maintaining a Microsoft Server 2003 Active Directory Infrastructure.

1999 - 2004

Masters Degree in IT Management.

Highly educated to work in a wide range of organisations as a specialist of information management and financial information technologies. My studies included the following modules: strategic IT Management, database administration, economics, finance, accountancy, organization and management, mathematical modelling of social-economic systems, statistical calculations, optimizing methods, money circulation, IT in banking and IT strategy development.

Soft skills:

- Excellent analytic and problem solving skills,
- Strong verbal and written communication skills,
- Strong presentation skills and ability to interact with clients,
- Successful teamwork experience,
- Proven ability to stay aware of current trends and technical advancements,
- Ability to be flexible and creative.

Languages:

English – Fluent

Polish- Native

German – Basic

Interests

Latest IT solutions, running, mountaineering.

References:

Available on request